

THE CHURCH OF SCOTLAND GENERAL TRUSTEES

FINANCIAL LIMIT CASE

Congregation of..... Presbytery of.....

SECTION A: To be completed on behalf of the Financial Board of the Congregation and signed by the Clerk. If you need more space, please use the back page or attach a separate sheet.

1. Estimated cost of building works, purchase price, etc	£	
VAT (if appropriate).....	£	
Professional and other fees (if appropriate).....	£	
Total	£	

2. Our resources:-	Proportion to be applied to this project:-
Congregational fabric funds	
- held locally	£
- in Investors' Trust	£
Consolidated Fabric Fund held by General Trustees	
- Capital	£
- Revenue.....	£
Insurance claim.....	£
Sale of redundant property	£
Legacies.....	£

3. Please specify what special efforts (- eg Gift Days, events) are being made to raise funds and how much is expected:-

4. Please indicate what scope there is for maximising income for the project through the Gift Aid Scheme and how much tax recovery is expected:-

5. Please specify what other financial sources (- eg Baird Trust, Historic Scotland) you are applying to and how much you are expecting or have been awarded:-

6. Please advise if you are seeking financial assistance from the Central Fabric Fund:-

7. (a) Number of Members in Congregation (and Adherents): **Please specify number** _____

	2006	2007	2008	2009
(b) M&A Allocation				
Congregational Income (excluding legacies and grants)				

8. Please specify the level of any debt on

- (a) property
- (b) Current Account
- (c) loan

9. Please list all buildings for which the Congregation is responsible and give the current insured values:-

10. Has the Congregation any plans to develop its work over the next few years? If so, please give brief details with particular reference to use of buildings.

I hereby confirm that this Form has been submitted to and approved by the Financial Board of this Congregation on..... (date of meeting)

Signature.....

Full Name.....

Address.....

.....

.....e-mail.....

Post Code.....Daytime Telephone No.....

Position held (delete as appropriate):

Clerk to Congregational Board / Kirk Session / Deacons' Court / Committee of Management

Note: the completed Forms together with all relevant supporting documents should be forwarded to the Presbytery Clerk.

If you have any queries regarding completion of the Forms you should contact Mr Brian Waller, Assistant Secretary, General Trustees' Secretary's Department, 121 George Street, Edinburgh EH2 4YR. Tel: 0131 225 5722. E-mail: gentrustees@cofscotland.org.uk

SECTION B: To be completed by Presbytery Clerk in all cases.

Notes: (i) In terms of the Central Fabric Fund Regulations, Presbytery is directed to consider all relevant factors including the Presbytery Plans, the number of buildings for which the congregation is responsible, whether the particular building is likely to be required by the congregation in the medium to long term, the need for the work in the interests of safety or to preserve the value of the building as a marketable asset and the impact of the proposed expenditure on the Congregation's other commitments such as contributions towards ministry costs and, where appropriate, Mission and Aid.

(ii) Grants will normally be given only if the General Trustees have been satisfied that the financial situation of the Congregation is such that it cannot reasonably fund the repayment of a loan.

1. What is the view of the Presbytery Committee charged with considering and advising on applications re proposed fabric works in the light of overall policy on the future of the building concerned?

2. What is the future of the Congregation in terms of the Presbytery Plan?

3. Is this a case where the works are considered necessary in the interests of safety or to preserve the value of the building as a marketable asset?

4. Please comment on the financial position of the Congregation with particular reference to the possibilities of improvement.

5. What instructions and recommendations have been given to the Financial Board following upon a Professional Report obtained by Presbytery and to what extent have these been implemented?

Date

.....

Presbytery Clerk